

**October 20, 2017 Mid-Atlantic Oracle Applications User Group Meeting
Normandy Farms Hotel & Conference Center**

Exhibitor and Sponsorship Contract

Please complete all fields below. Please note that the contact person for this contract is the person you would like to have receive ALL communication including email updates, invoicing, sponsorship fulfillment, etc.

Company:	
Contact:	Title:
Address:	Address Line 2:
City:	State:
Country:	Zip Code:
Phone:	Email:
Website:	I will provide a prize valued at \$50 or more, check here <input type="checkbox"/>

If your company requires a PO#, please provide one here: _____

See Payment Processing Instructions under Contract Authorization on Page 2 & 3

<u>Sponsorship Opportunities</u>	
Exhibit Table:	<input type="checkbox"/> \$1,000
Presentation: <i>Please note that there is limited availability for presentations. A separate form for presentation abstracts must be filled out and submitted.</i>	<input type="checkbox"/> Free
Terms and Conditions: The October 20, 2017 MAOAUG Meeting exhibit and sponsorship fees do not include shipping and handling or labor expenses. All additional costs will be the responsibility of the exhibitor/sponsor. All exhibitors and sponsors must offer products or services that are complimentary to Oracle software solutions. The MAOAUG meeting planning committee reserves the right to refuse the sale of exhibit space and/or sponsorships to any company whose display of good and services is not, in its opinion, compatible with the general character and objections of the MAOAUG meeting. In turn the exhibitor/sponsor agrees not to assign or sublet any space allotted to them without written consent from MAOAUG. MAOAUG does not maintain insurance to cover exhibitor's/sponsor's property or personnel. It is the sole responsibility of the exhibitor/sponsor to obtain the appropriate amount and type of insurance to cover its property and employees. MAOAUG is not responsible for any injury that an exhibitor's/sponsor's employees or for damage or loss of exhibitor's/sponsor's property at the user group meeting site or on transit. MAOAUG reserves the right to use an exhibitor/sponsor name and logo in promotional materials related to the October 20, 2017 MAOAUG Meeting.	

Contract Authorization

On behalf of _____, I agree to abide by all terms and conditions/rules and regulations outlined in the above agreement. This application constitutes a contract when countersigned by a MAOAUG representative.

Payment shall be made in one lump sum. I understand that all outstanding balances owed to MAOAUG must be taken care of prior to the meeting.

Cancellation: If any portion of this contract must be cancelled, I will notify MAOAUG in writing 30 days prior to the event date. No refunds will be made for cancellations. If a cancellation is made with a balance remaining, I understand that my company must pay the remaining amount.

Exhibitors and sponsors are responsible for the information included in email updates and therefore must meet all deadlines or an opportunity may be missed.

Exhibitor/Sponsor Name	MAOAUG
By: _____	By: _____
Title: _____	Title: _____
Date: _____	Date: _____

Signed Contract and Payment

Signed contract and company/billing information should be emailed to jpurcell@denovo-us.com.

Related Purchase Order Information:

Company Name:	
Date:	
Sponsorship Level:	
Authorized One-time Charge Amount:	

Billing Information

Please complete all fields below and note that the first five fields should be the information for a billing contact. After this contract is completed, signed, and emailed to jpurcell@denovo-us.com, an invoice will be sent.

First Name:	
Last Name:	
Job Title:	
Phone:	
Email:	
Company Name:	
Billing Address:	
City:	
State:	
Zip Code:	

**** Please also email a copy of your corporate logo in JPG or GIF format to jpurcell@denovo-us.com ****